

**Job Title:** Financial Accountant  
**Location:** Accra, Ghana  
**Contract:** Full time  
**Salary:** Dependent on experience

## Introduction

We are seeking a qualified Financial Accountant with experience in the corporate sector, and ideally also the non-profit sector, to join our Ghana team, based in Accra.

Established in 2009, AgDevCo is a social impact investor and project developer operating exclusively in the agriculture sector in Africa. Our mission is to build successful African agribusiness through long-term investment and support to deliver positive impact at scale. We invest debt and equity in African agribusinesses to create jobs, improve food security, and boost prosperity. We have made over 65 investments to date, and committed \$135 million. Our investments offer a way of leveraging large amounts of private capital into socially-responsible farming and agri-processing businesses in Africa, with major benefits for smallholder farmers and local communities. We now have more than \$170m of capital to invest in a portfolio of investments in Tanzania, Mozambique, Ghana, Zambia, Malawi, Uganda, Rwanda and Sierra Leone.

## Role

Reporting to the Ghana Country Manager based in Accra and the Group Financial Controller based in London, the Financial Accountant will prepare and maintain financial and management accounting information and provide support to the Ghana Country Manager and Group functions.

### Key responsibilities:

- ▶ Maintaining the book of accounts and preparing monthly management and annual statutory accounts for AgDevCo Ghana and one subsidiary company
- ▶ Maintaining a robust system of internal financial controls based on the AgDevCo Group model
- ▶ Producing various financial reports and management information on the performance of the Ghana investment portfolio
- ▶ Supporting investment teams and investee companies with financial analysis of investee performance and due diligence appraisals

### Detailed duties:

- ▶ Bookkeeping, payroll, VAT filing and compliance and management of timesheet system
- ▶ Preparing monthly management accounts with analysis of results and variances versus budget and recommended actions to management
- ▶ Preparing all audit deliverables including company financial statements, in accordance with IFRS, and management of the audit process in line with Group reporting deadlines
- ▶ Maintaining and enhancing the integrity and efficiency of accounting systems and ensuring sound internal controls

- ▶ Managing the annual budgeting process in collaboration with the Ghana Country Manager
- ▶ Collating financial information for donor reports in collaboration with investment teams
- ▶ Ensuring the integrity of the Ghana balance sheet via regular analysis and reconciliation
- ▶ Ensuring compliance with all local statutory filing requirements
- ▶ Supporting other office administration duties as required from time to time
- ▶ Analysing and assessing financial performance of investees based on quarterly financial statements
- ▶ Assisting investment teams with financial systems reviews and appraisal of investees (existing and pipeline)

### Qualifications

#### Essential

- ▶ A recognised professional accounting qualification
- ▶ At least five years' experience with at least two years' post qualification experience in a similar role
- ▶ Experience and understanding of corporate accounting and ideally also not-for-profit accounting
- ▶ Excellent communication skills and the ability to work effectively with colleagues in multiple locations
- ▶ Knowledge of IFRS
- ▶ Knowledge of Ghanaian payroll and tax legislation
- ▶ Advanced skills in Microsoft Excel and Microsoft Word
- ▶ Excellent spoken and written English

#### Desirable

- ▶ Experience within an international organisation
- ▶ Familiarity with Aqilla accounting software and Salesforce CRM
- ▶ An understanding of the needs of an organisation investing in private sector companies along with international development goals

### How to apply

Please send your CV and a cover letter explaining why you would be suitable for the role, to [careers@agdevco.com](mailto:careers@agdevco.com) with subject "Ghana Financial Accountant".

Due to the high volume of applications we receive, we are unfortunately unable to respond to applications individually. If you do not hear from us within 15 working days, your application has been unsuccessful.

All applicants should have Ghanaian citizenship or be otherwise eligible to live and work in Ghana.

["In submitting this application, I agree that AgDevCo may collect the personal data it contains and use that data for current and future recruitment. In the event that my application is unsuccessful, I understand that my details will be securely destroyed after six months."](#)